



What is a Virtual Office?

A Virtual Office provides you with access to a professional office, conference room or meeting room on an as-needed basis. Our most popular plans also include a business mailing address and personalized telephone answering service. Virtual Offices are perfect for the business professional who does not need a full-time office.

AMERICENTER LOCATIONS

Michigan

AmeriCenter of Troy
200 East Big Beaver Road
Troy, Michigan 48083
(248) 524-4888

AmeriCenter of Bloomfield
7 West Square Lake Road
Bloomfield Hills, Michigan 48302
(248) 452-5680

AmeriCenter of Franklin/Southfield
26677 West Twelve Mile Road
Southfield, Michigan 48034
(248) 358-6900

AmeriCenter of Novi
28175 Haggerty Road
Novi, Michigan 48377
(248) 994-9800

AmeriCenter of Livonia
39111 Six Mile Road
Livonia, Michigan 48152
(734) 591-7200

Illinois

AmeriCenter of Schaumburg
1320 Tower Road
Schaumburg, Illinois 60173
(847) 598-3508

AmeriCenter of Naperville/Warrenville
27475 Ferry Road
Warrenville, Illinois 60555
(630) 717-3555

Indiana

AmeriCenter of Carmel
11805 North Pennsylvania Street
Carmel, Indiana 46032
(317) 705-8000

Ohio

Executive Office Place Dublin
5650 Blazer Parkway, Suite 100
Dublin, Ohio 43017
(614) 734-8300



ABOUT AMERICENTERS

AmeriCenters specializes in providing our clients with a convenient, full-service, professional office environment so that they can stay focused on their core business. The AmeriCenter commitment to exceeding client expectations remains as strong today as it was when the company was founded over 30 years ago.

From its inception, AmeriCenters has been providing top-quality, fully supported office space to discerning business professionals from entrepreneurs with start-up businesses to Fortune 500 executives in need of a satellite office. With full-time offices, virtual office plans, and access to offices, conference rooms and business services on an as-needed basis, AmeriCenters provides a comprehensive support solution for any size business.

AmeriCenters is a wholly owned subsidiary of The Blain Group.

AmeriCenters, Inc.

39209 Six Mile Road, Suite 111
Livonia, Michigan 48152

(800) 446-4444

info@americenters.com

www.americenters.com

VIRTUAL OFFICE PLANS





flexible solutions for
your business needs

ALL VIRTUAL OFFICE PLANS INCLUDE:

- MONTH-TO-MONTH AGREEMENTS
- FIRST-CLASS STAFF AND ENVIRONMENT
- RECIPROCAL USE OF ALL LOCATIONS
- ACCESS TO BUSINESS SERVICES
- PRIVATE PARKING

SILVER PLAN

\$175.00 Per Month

10 Hours of Office/Conference Room Usage

GOLD PLAN

\$200.00 Per Month

16 Hours of Office/Conference Room Usage
Business Address and Mailbox
Business Telephone Line
Personalized Telephone Answering
Voicemail Service

PLATINUM PLAN

\$250.00 Per Month

20 Hours of Office/Conference Room Usage
Business Address and Mailbox
Business Telephone Line
Personalized Telephone Answering
Voicemail Service

DIAMOND PLAN

\$400.00 Per Month

40 Hours of Office/Conference Room Usage
Business Address and Mailbox
Business Telephone Line
Personalized Telephone Answering
Voicemail Service

START-UP CHARGES

First Month's Service..... Equal to Monthly Fee
Refundable Security Deposit Equal to Monthly Fee
Setup Fee..... \$75.00

OPTIONAL PLAN ADDITIONS

Additional Person* \$100.00/mo
(Additional Voicemail Box and Mail Handling)
Guest Voicemail Box* \$25.00/mo
Additional Mail Handling \$25.00/mo
(Mail Handling for 1 Additional Company Name)
Call Forwarding* *(Usage +)* \$35.00/mo
Voicemail Message Notification* \$25.00/mo
Unified Messaging* *(At Select Locations)* \$35.00/mo
Business Identity *(Directory Assistance Listing)*..... \$8.00/mo

BUSINESS SERVICES

Office Rental *(Seats up to 3)* \$25.00/hr
Conference Room Rental *(Seats up to 12)* \$25.00/hr
Meeting Room Rental *(Seats up to 24)*..... \$50.00/hr
LCD Projector Rental \$30.00/hr
Video Conferencing *(At Select Locations)* \$125.00/hr
Administrative Support..... \$28.00/hr
Photocopies \$.12/ea
Color Copies \$.99/ea
Incoming/Outgoing Fax *(Per Page)* \$1.50/ea
Courier Services Cost + 22%
Mail Handling *(Outgoing)*..... Cost + 22%

Above rates are for members only. Non-membership rates are available.
* Additional installation charges will apply. Rates available upon request.



WE SERVE A DIVERSE GROUP OF BUSINESS PROFESSIONALS. HOW CAN WE HELP YOU?